

MEMORANDUM OF UNDERSTANDING

Between

INSTITUTE FOR ENGINEERING RESEARCH AND PUBLICATION (IFERP)

AND

SANT BABA BHAG SINGH UNIVERSITY (SBBSU)

Preamble

This Memorandum of Understanding (herein after referred to us "MOU ") is made and entered into by and between the **Institute For Engineering Research and Publication**, with a registered address at Girija Apartment, MMDA Colony, 100 Ft Road, Arumbakkam, Chennai - 600106, India (herein referred to as "**First Party**") and **Sant Baba Bhag Singh University** Village Khiala, P.O Padhiana, Dist.Jalandhar - 144030 (herein referred to as "**Second Party**").

This memorandum sets out the initial relationship between the parties as well as the respective rights and responsibilities of each party. Each Party respectively is expected to act in good faith in accordance with this Memorandum.

Purpose

The purpose of this MoU is to establish a frame work for International conference collaboration between Institute For Engineering Research And Publication (IFERP) and **Sant Baba Bhag Singh University (SBBSU)** as a co-host for organizing "The International Conference on Entrepreneurship and Social Science (ICESS - 19)" which will be held on July 25th & 26th, 2019 in Surrey, Canada and to set forth the understandings and intentions of the partners with regard to collaboration in areas of mutual concern mentioned herein.

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Background

The partnership is important between IFERP and **Sant Baba Bhag Singh University (SBBSU)**. Since, Institute for Engineering Research and Publication (IFERP) is one of the world's largest Non-profitable R&D Association meant for research development and promotion in the field of Science, Engineering and Technology. IFERP connect professionals, engineers, exchange global innovations and act as a bridge between researchers & academicians. IFERP form partnership with colleges, universities, professional associations, societies and organizations to operate our local chapter functions worldwide. IFERP is one of the leading publishers of research papers in its high quality peer reviewed journals, proceedings and research magazine. IFERP publish papers in its own SCOPUS journals and in addition to that IFERP have tie up with other **SCOPUS Indexed Journals, ESCI/WEB of Science, UGC Journals and Springer Journals** etc.

The vision of SBBS University is to encourage each and every child to get educated, acquire knowledge and wisdom so as to learn the art of leading a happy, successful and meaningful life. The institutions have made significant contributions in the field of education, which is visible in excellent results and placement records. With state of the art infrastructure catering to the needs of students, a pollution and drug free campus, focus on excellence in teaching, active involvement of students & faculty in co-curricular and extracurricular activities, including NCC & NSS, industrial visits and a remarkable presence in the field of sports amongst educational institutions, along with a culture of imbining ethical values.

Scope

This MoU sets forth the intentions of the parties for increased collaboration, co-operation and interaction and does not create any legally binding commitments. If the parties later agree to undertake any specific new projects, they will develop separate written agreements for such projects, setting out each party's contributions, deliverables, and budgets.

Responsibilities

The partners will continue to maintain their separate and unique missions, mandates and accountabilities. Each partner will be fully and solely responsible for any and all expenses it incurs in relation to this Memorandum.

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Title of the Conference: The International Conference on Entrepreneurship and Social Science (ICESS - 19)

Date: 25th & 26th July 2019

Venue: Surrey, Canada

For Off Campus Conference:

1. Logos and Link of **SBBS University** will be updated in the Conference website as well as on the homepage of IFERP Website as our key associate.
2. Recognition listing in the final conference program/proceedings of the International conferences organized in mutual association.
3. Verbal recognition at the Inaugural Ceremony of the conference and all other upcoming conferences.
4. Opportunity to take over and organize interested scientific track(s)/session(s) if any. (For Conferences)
5. Discounts on registration fee to your colleagues for all our activities.
6. Separate session to give an elaborate introduction about **SBBS University**.
7. Publish the details of the conference in your (SBBS University) website and invite your clients to the conference.
8. The Co-host fee is 2000 USD which includes 5 participants (4 Delegates & 1 Keynote Speaker).
9. In "The International Conference on Entrepreneurship and Social Science (ICESS - 19)" we shall advertise your university to all our academic partners, communications, also in the presentation certificates would also mention your university name, will carry the logo on the backdrops of the Conference.
10. Collaborative University Delegation shall join with minimum of 10 delegates registering with the conference with 60 % of the Conference Registration Fee, if less than 10 registering with the conference then 75 % of the Fee are requested to be honored.
11. For Delegates contributing in absentia also minimum of 10 delegates registering with the conference shall be with 60 % of the Conference Registration Absentia Fee, if less than 10 registering with the then 75 % of the Fee are requested to be honored.



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12 . In The International Conference on Entrepreneurship and Social Science (ICESS - 19), we shall extend Speaker Slots for two or three Senior Academicians nominated by the **SBBS University**.

Responsibilities by IFERP

- Conference Management System
 - Web Designing, Brochures, Flex Banners and Printing works
 - Publicity, Indexing, Mail, Social Networking, Plagiarism check & Review
 - Provide Digital Object Identifier (DOI) number and Online Publication
 - Certificate, Conference Kits
 - Conference Proceeding with ISBN, Memento & Awards,
 - Invite Guest / Keynote Speaker and their logistics expenses related to the conference.
 - Conference hall (venue) or Auditorium
 - Guest /Key Note Speaker Accommodation & Hospitality
1. All the accepted paper will be published in relevant high impact IFERP International Journals & Selected papers will be published in Scopus Indexed Journals.
 2. Schedule: Two days Conference schedule on 25th & 26th July 2019

Food Arrangement:

- Food arrangement will be done by IFERP for all attendees, chairs, organizing committee members and internal faculty members involved in the conference and will be paid by IFERP.
- Additional delegates from other colleges excluding the registered attendees (IFERP Associated Members, IFERP Student / Faculty Chapter members) their food expenses will be carried by IFERP.

Expected attendees from Co-host College

- Expecting number of Research papers.....

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Registration fees:

Registration fees include:

- Access to all official conference sessions
- Lunch (On the day of presentation)
- Conference kit with conference proceedings
- Certificate for conference
- APF-Article Processing Fees for conference and journal
- Publication in SCOPUS indexed and high impact factor Journals
- Conference pen and pad
- Hard copy of proceeding

One set of the Conference Kit will be given for one registration with one research work which includes Bag / Folder and a Proceeding (ISBN) hard copy. Additional set could be availed with extra charges which could be finalized by considering mutual convenience.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials of **Sant Baba Bhag Singh University** and Mr. Ankit Rath, CSO, IFERP. This MOU shall become effective upon signature by the authorized officials from the **Sant Baba Bhag Singh University** and Mr. Ankit Rath and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Conference Scope

- Research papers will be accepted for review from all streams of Science, Engineering Technology and Management including academia as well as industry.

Acceptance Criteria

- Research abstract will go through first phase **Plagiarism** check. Once the abstract clears plagiarism check the paper will go through a peer blind **Review**.
- A research abstract/paper which fails either plagiarism check or review will be excluded.

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Conference Initiation Methodology

- The title of the international conference and the important dates for the same will be decided by discussion and bi-lateral consideration. The areas of interest/topics/tracks for the conference should be finalized.

Conference Execution Approach

- The execution of the conference should be carried out by both the entities as per strategic activities given below in Activity vs Responsibility table.

Activity & Responsibility

Activity	Details	Responsibility
Initial Phase Activities		
Conference Initiation	Name of Conference Topic of Conference Area of Interest	Both
Website	Website Creation Website Design	IFERP
Plan Phase Activities		
Keynote Speaker, Session chair	Invitation Treatment	Both
Keynote Speaker	Accommodation & Hospitality	Both
Brochures Posters Pamphlets Flyers	Designing, Printing	IFERP
Brochures Posters Pamphlets Flyers	Mailing Soft copy Sending Hard Copy	IFERP
Execution Phase Activities		
Publicity	Indexing of conference to event alert site Social Networking Digital Marketing Mail Notification	IFERP
Publicity	Colleges, Universities	Both
Publicity	PSU Companies Industries	IFERP
Call for paper		IFERP
Advertisement	Newspaper Press Release	SBBS & IFERP

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Institute For Engineering Research & Publication

Unit of Technoarete Research and Development Association

Paper Management	Receiving Research Papers Allocation of Paper ID Allocation of DOI Acceptance Notification	IFERP
Control Phase Activities		
Reviewers Response		Both
Final Invitation		IFERP
Proceedings Conference Book	ISBN Alignment of Papers Designing of proceedings	IFERP
Certificates		IFERP
Printing	Proceeding ID card, others	IFERP
Conference Kit	Includes pen, pads, folders, proceedings & other accessories	IFERP
Journal	Online Publication ISSN	IFERP
Venue	Hotel/Conference Hall Auditorium	Both
Food Arrangement	Lunch Tea/Coffee	IFERP

For further details visit us at,

Home page: www.iferp.in

For Membership: <http://iferpmembership.in/>

For upcoming conferences: <https://www.iferp.in/upcoming-conference.php>

For Past Conferences: <https://www.iferp.in/conferences18.php>

Researchers Gallery: <http://researchersgallery.com/album.html>

Signatures

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

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Institute For Engineering Research & Publication

Unit of Technoarete Research and Development Association

Contact Information

Name of University/Institute: Sant Baba Bhag Singh University

Partner Name: Prof. (Dr.) Jatinder Singh Bal

Position: Vice Chancellor

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Prof. (Dr.) Jatinder Singh Bal

Vice Chancellor, SBBS University

Name of Professional Association: IFERP

Partner Name: Mr. Ankit Rath

Position: CSO

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