

## SANT BABA BHAG SINGH UNIVERSITY

Village Khiala, PO Padhiana, Distt - Jalandhar

Ref.No: SBBSU/25/2775

Date: 29/12/2025

## OFFICE ORDER

Subject :- Change in University Timings due to Bad Weather Conditions.

In continuation to this University office order refrence no. SBBSU/25/2733 dated 18.12.2025 and in the light of dense fog and lesser visibility and with a view to provide safety to students and staff of the University, the University buses will reach the campus by 10:00 AM and that will also be working time for the employees coming beyond the periphery of the University. However, Vice-Chancellor Office and Registrar Office will operate from 9:00 AM to 4:00 PM. Buses will depart by 03:00 PM and University working time will be upto 4:00 PM. Lunch break timing is reduced and it will be only 20 minutes. All faculty and staff members should note it.

Th concerned staff members should note it. This order is only upto 15.01.2026, thereafter it will be reviewed.

This issues with the approval of competent authority.

Registrar

To:

- 1. Dean Academics
- 2. Controller of Examination
- 3. All Deans / Dy Deans
- 4. All Directors / Dy. Directors
- 5. All HoDs and CoDs (For circulation among all faculty, staff and students)
- C.A.F.O, T&P Cell, Chief Warden (Boys Hostel), Warden (Girls Hostel), Admission Cell, Librarian, Estate Officer, Incharge Dispensary, Store Incharge, Workshop Supdt, Manager Facilities, Security officer
- 7. Website Incharge
- 8. Notice Board

Cc:

- 1. Secretary, SBBSMCS for kind information please
- 2. Vice-Chancellor, SBBSU for kind information please