



Sant Baba Bhag Singh University

Village Khiala, P.O. Padhiana, Jalandhar, 144030, Punjab

Application Form for Student (Migration Certificate)

To be used for applying for the Migration Certificate from the SBBSU to other Institute/University (For Outmigration Only)

For Office Use Only

- (1.) Request No.:.....
- (2.) Date:.....
- (3.) Received by:.....

To,
The Registrar,
Sant Baba Bhag Singh University,
Padhiana, Distt. Jalandhar-144030

Respected Sir/Madam,

I request you to kindly issue me the migration certificate. The all particulars of the examination passed by me are given below.

1. Name in full English block letters.....
(As written in 10th DMC)
2. Father's Name.....
3. Mother's Name.....
4. University Roll No.....
5. Name of Institute
6. Name of Department
7. Name of Programme
8. Name of last Examination passed
9. Year in which passed.....
10. Session.....

11. Result: Certified that the Self-Attested Copy (Copies) of original mark sheet/Detailed Marks Certificate (DMCs) and/or Gazette of all the passed examinations (including regular/reappear/revaluation etc.) are hereby enclosed.

12. Fees Paid: Rs..... Bank Draft/Receipt No. Date of payment:

Fee mentioned at S. No. 12 is checked/ verified by Fee Clerk/accountant/dealing official (Sign with Date)

Address of the applicant

Yours faithfully

.....

.....

(Signature of candidate)

Contact No: -.....

Email ID:-.....

Note:-

1. The candidate should fill up this form correctly in his/her own handwriting and it should be legible.
2. **Outmigration Fee after Degree:** Fee for applying Migration after completion of any degree/programme from the SBBSU to other Institute/University (Inter-University/Inter-Institute): **Rs. 1,000/- only** (Rupees One Thousand Only).
3. **Outmigration Fee in Between Degree:** Fee for applying Migration before completion (i.e., in between the degree/programme) of any degree/programme from the SBBSU to other Institute/University (Inter-University/Inter-Institute): **Rs. 10,000/- only** (Rupees Ten Thousand Only): subject to the fulfilment of rules and regulations of the Migration from this University.
4. Migration to/from the SBBSU cannot be claimed as a matter of right, it is only permission granted subject to fulfilment of the concerned conditions. Without assigning any reason, the application for migration may be rejected by the competent authority.
5. Migrating student will clear his/her dues with this University including fee and funds etc. 'No Dues Slip' along with the form must be submitted.
6. **Fee deposited will not be refundable.**

Record of Office of Registrar

Date of issuance of Migration Certificate..... Ref. No. of issued Migration Certificate.....

Signature of dealing official with date
(O/o Registrar)