

**SANT BABA BHAG SINGH UNIVERSITY**  
Village Khiala, P.O. Padhiana, District Jalandhar, Punjab

**PROFORMA FOR QUOTING RATES**

**For Landscaping, Gardening and Maintenance of Gardens, Lawns and Green Areas**

**Name of the Firm/Agency:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**GST No. (if applicable):** \_\_\_\_\_

**Experience in Similar Work:** \_\_\_\_\_

**RATE QUOTATION (the rates quoted by the firms will be valid for one year.):**

| Sr. No. | Particulars of Work                                                                                                                                                                                                                                                                                                      | Unit             | Rate Quoted (₹) | Remarks |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|---------|
| 1.      | Complete landscaping, gardening and maintenance of gardens, lawns and green areas, including deployment of required manpower, supervision, watering, pruning, plantation, grass cutting, removal of weeds and general upkeep of the University campus. Please give the break-up of the manpower proposed to be deployed. | Per Month        |                 |         |
| 2.      | Additional Gardener/Mali, if required by the University                                                                                                                                                                                                                                                                  | Per Person/Month |                 |         |
| 3.      | Additional Supervisor, if required by the University                                                                                                                                                                                                                                                                     | Per Person/Month |                 |         |
| 4.      | Supply and plantation of seasonal plants/flowers                                                                                                                                                                                                                                                                         | As applicable    |                 |         |
| 5.      | Supply of manure, fertilizers and other gardening materials, if required                                                                                                                                                                                                                                                 | As applicable    |                 |         |

### Details of Manpower Proposed to be Deployed

| Sr. No. | Category of Manpower | No. of Persons Proposed | Monthly Rate per Person (₹) | Total Amount (₹) |
|---------|----------------------|-------------------------|-----------------------------|------------------|
| 1.      | Supervisor           |                         |                             |                  |
| 2.      | Gardener/Mali        |                         |                             |                  |
| 3.      | Other Staff, if any  |                         |                             |                  |
|         | <b>Total</b>         |                         |                             |                  |

### Declaration

I/We hereby certify that the rates quoted above are inclusive of all applicable charges, statutory liabilities, taxes and other expenses, unless specifically mentioned otherwise. I/We have carefully examined the scope of work and agree to undertake the work as per the terms and conditions prescribed by Sant Baba Bhag Singh University.

**Signature:** \_\_\_\_\_

**Name of Authorized Signatory:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Name & Seal of Firm/Agency:** \_\_\_\_\_

**Date:** \_\_\_\_\_