

## SANT BABA BHAG SINGH UNIVERSITY

Village: Khiala, PO: Padhiana, Dist: Jalandhar-144030 Website: www.sbbsuniversity.ac.in Phone: 0181-2711163 Fax: 0181-2711555

nc. SBBSU/22/2338

Dated: 30/09/2022

## **CIRCULAR**

This is for the information to all that an online link for the convenience of students in getting their DMC/Degrees issued has been made available on the University website. Interested students can avail the facility by the following the under-mentioned steps:

Step 1. Go to University website <a href="https://sbbsuniversity.ac.in/">https://sbbsuniversity.ac.in/</a>

Step 2. Click on the Student Corner Tab

Step 3. Click on the link: Online DMC/Degree

Step 4: Fill the google form to apply for DMC/Degree/Provisional Degree

The applications so received shall be considered for necessary action and the applicants shall be contacted for any discrepancies/confirmation via email within 2-3 days after applying. On receiving confirmation email from the university, the requisite documents may be collected on any working Tuesday and Thursday.

## Important:

In case, the applicant does not receive any communication within 2-3 days after applying online, he/she is advised to inform to dealing hand in written along with the screen shot of submitted application form via email <u>infodoes.sbbsu/argmail.com</u>. Failing to do so may result in delays in the process.

## Registrar

Cc:

- 1. Hon'ble Secretary, SBBSMCS-for kind information, please
- 2. Vice Chancellor, SBBSU-for kind information, please
- 3. Dean Academics
- 4. Controller of Examination
- 5. Director R & D/Deans/Dy. Deans/Heads/CODs (for circulation amongst students)
- 6. Director/Dv. Directors, IQAC
- 7. Training & Placement Officer
- 8. Website In charge (for uploading on website)
- 9. Dealing hands
- 10. Office Copy